



Off-Campus Course Credit Request/Permission Form

The purpose of this form is to allow parents the ability to request that High School Credit be given to students who are taking classes, or are participating in extracurricular activities on a regular basis, outside of the regular Liahona school day. This request form does not apply to classes taken through other accredited schools as those are automatically transferred to Liahona. In order for a class to be considered for credit, the following must be completed:

Provide a class/ course title with description of activities or lessons.

Provide contact information for the teacher including teacher qualifications.

Participate in the class/activity for 90 hours per semester to receive .5 credit / 180 hours =1.0 credit
(45 hours = .25 credit 135 hours =.75 credit)

Show a portfolio or final exam. This can be a video of a performance, a written exam, a completed project pertaining to the course, or other appropriate medium. **HOWEVER, IT MUST BE GRADED BY THE TEACHER.**

Submit fee to Liahona with this form: \$20 for up to .5 credit \$40 for up to 1.0 credit

Fee for this service must be in the form of a check. Auto check or auto charge not applicable.

Student Name : _____ Grade _____

Class/Course Title: _____

Course Description: _____

Credit category _____

Teacher Name: _____ Ph # _____

Teacher Qualifications: _____

Permission to receive credit for this class/activity is: Granted _____ Denied _____

Fee Received _____

Signed _____

Carl Stubbs- Principal

Kolleen DeGraff- Administrator